

# Margin FX Trading Services

## - Quick Start Guide

(updated on 13 Jan 2012)

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# Agenda

This guide aims at providing information for new users on the features of the Margin FX Trading Platform.

- How to place order
- How to keep track of your trade
- How to close trade
- Others

# How to place order

## Market Order

1. Click in the **Quote Panel** over the currency pair you want to trade.
2. Make sure the **Market Order** tab is selected.
3. Click **Buy** or **Sell**.
4. Verify the currency pair. Select another pair from the list if you want to change it.
5. Type the number of **units** you want to trade.
6. [Optional] Check the box if you want to set up Lower Bound, Upper bound, Stop Loss, Take Profit and Trailing Stop orders. Input the values in respective field.
7. Click Confirm

The screenshot displays the HSBC trading platform interface. At the top, there are navigation tabs: Buy/Sell, Account, Settings, and Help. Below this, there are sections for Trades (0), Orders (0), and Positions (0). The main area shows an Account Summary (HKD) table with various financial metrics. Below the summary is a Quote Panel with a grid of currency pairs and their bid/ask prices. A Market Order dialog box is open, showing options for BUY and SELL, the selected currency pair (GBP/USD), and fields for Units, Price, and various order parameters like Stop Loss, Take Profit, and Trailing Stop. A confirmation message at the bottom of the dialog box states: "Attention: This instruction will be processed once the 'Confirm' button is clicked."

Metric	Value
Collateral Balance	38.02
Unrealized P&L	0.00
Net Asset Value	38.02
Margin Closeout	0.00
Realized P&L	-2,486.65
Margin Used	0.00
Margin Available	38.02
Position Value	0.00

Pair	Price	Order Type
AUD/JPY	74.96 <sup>0</sup> / 75.03 <sup>0</sup>	SELL / BUY
USD/JPY	77.04 <sup>1</sup> / 77.07 <sup>7</sup>	SELL / BUY
GBP/USD	1.5547 <sup>2</sup> / 1.5555 <sup>2</sup>	SELL / BUY
EUR/JPY	103.01 <sup>9</sup> / 103.05 <sup>7</sup>	SELL / BUY
AUD/USD	0.8707 <sup>0</sup> / 0.9729 <sup>0</sup>	SELL / BUY
EUR/GBP	0.8572 <sup>0</sup> / 0.8575 <sup>0</sup>	SELL / BUY
USD/CHF	0.9178 <sup>8</sup> / 0.9183 <sup>3</sup>	SELL / BUY
USD/CAD	1.0455 <sup>0</sup> / 1.0459 <sup>4</sup>	SELL / BUY

# How to place order

## Limit Order

1. Click in the **Quote Panel** over the currency pair you want to trade.
2. Click the **Limit Order** tab.
3. Click buy or sell.
4. Verify the currency pair. Select another pair from the list if you want to change it.
5. Type the number of **units** you want to trade
6. Provide a **quote price**. If this price is reached, the limit order will be executed and an open position created.
7. Set an **expiry period**.
8. [Optional] Check the box if you want to set up Lower Bound, Upper bound, Stop Loss, Take Profit and Trailing Stop orders. Input the values in respective field.
9. Click Confirm

**Account Summary (HKD)**

Collateral Balance	38.02	05:0
Unrealized P&L	0.00	EUR
Net Asset Value	38.02	
Margin Closeout	0.00	
Realized P&L	-2,486.65	
Margin Used	0.00	
Margin Available	38.00	
Position Value	0.00	

**Quote Panel**

AUD/JPY	75.08 <sup>6</sup>	75.15 <sup>6</sup>	USD/JPY	77.13 <sup>2</sup>	77.16 <sup>8</sup>
SELL	7	BUY	SELL	3.6	BUY
GBP/USD	1.5543 <sup>7</sup>	1.5551 <sup>7</sup>	EUR/JPY	103.16 <sup>1</sup>	103.19 <sup>9</sup>
SELL	8	BUY	SELL	3.8	BUY
AUD/USD	0.9735 <sup>2</sup>	0.9739 <sup>1</sup>	EUR/GBP	0.7532 <sup>6</sup>	0.8585 <sup>6</sup>
SELL	4	BUY	SELL	3	BUY
USD/CHF	0.9164 <sup>5</sup>	0.9170 <sup>5</sup>	USD/CAD	1.0457 <sup>9</sup>	1.0462 <sup>3</sup>
SELL	6	BUY	SELL	4.4	BUY

**Limit Order - EUR/JPY**

Market Order  Limit Order

BUY  SELL

MARKET: EUR/JPY

UNITS: [ ]

QUOTE: 103.103

Expires: 1 Week

Price  PIPS

Lower Bound [ ]

Upper Bound [ ]

Take Profit [ ]

Stop Loss 103.258

Trailing Stop [ ]

Order expires on Dec 1, 2011 at 3:36:32 PM

Units Available: 72

1 PIP = 0.00 HKD

Trade value: 0.00 HKD

Margin used: 0.00 HKD

Take Profit: 0.00 HKD / 0.0 PIPS

Stop Loss: 0.00 HKD / -15.5 PIPS

Keep open

Attention: This instruction will be processed once the "Confirm" button is clicked.

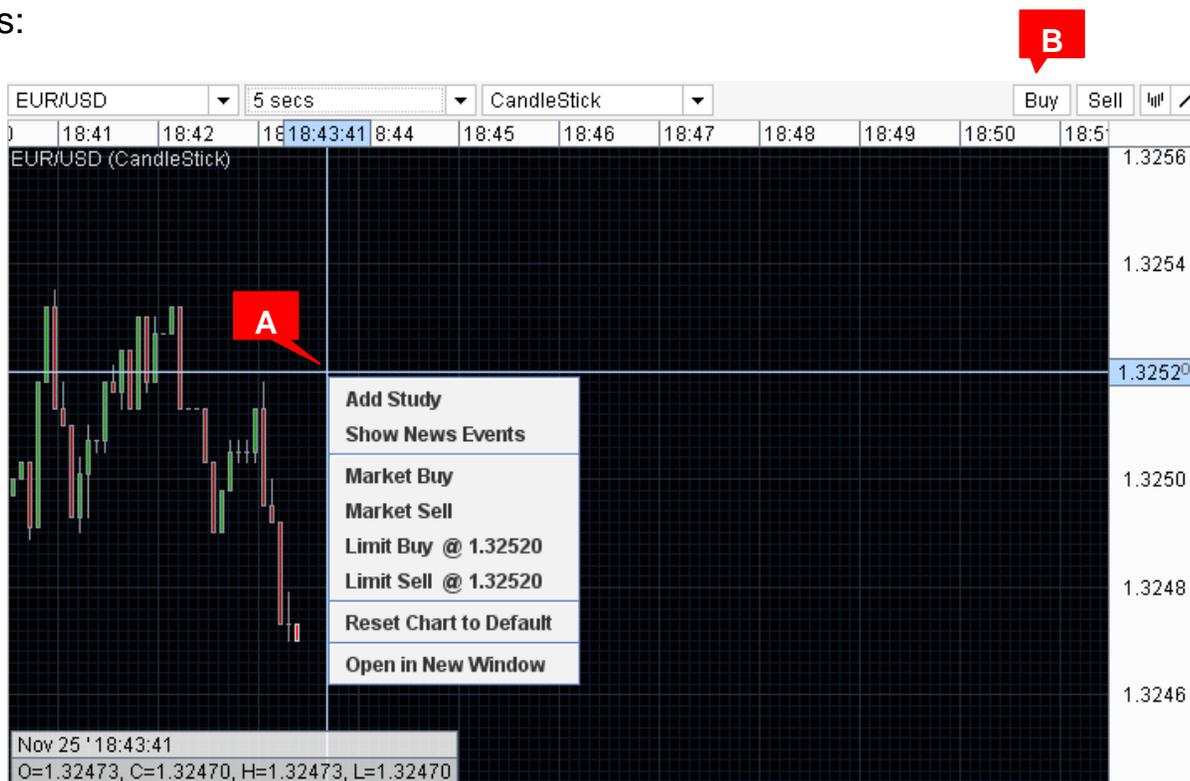
# How to place order

Apart from clicking in the Quote Panel, you can enter the order screen via below methods:

## Method A

1. Choose the **currency pair** for the graph
2. Click the **graph**
3. Choose the options in the list:
  - Market Buy
  - Market Sell
  - Limit Buy
  - Limit Sell

If you choose Limit Buy/Limit Sell, the price will be pre-set at the price level at which you clicked on the graph.



## Method B

1. Choose **Buy** or **Sell**

# How to keep track of your trade

When an order is executed, it will become an open position subject to rate fluctuations in the market. When the rate moves, the value of the position moves to reflect unrealized profit/loss. You can track your open positions in real time via:

## Transactions table

It shows the trade details, the current price and unrealized profit/loss of each open position.

**Profit (%)**  
-Profit ÷ Executed Price X100%

	TICKET /	MARKET	UNITS	STOP LOSS	TAKE PROFIT	TRAILING STOP	EXECUTED PRICE	CURRENT PRICE	PROFIT	PROFIT (%)
Short	175417113	EUR/GBP	12,000	0.8692 <sup>3</sup>			0.8589 <sup>3</sup>	0.8590 <sup>5</sup>	-0.00007	-0.01
Long	175417124	AUD/HKD	10,000	7.5894 <sup>0</sup>			7.6039 <sup>3</sup>	7.5990 <sup>9</sup>	-0.00484	-0.06
Long	175417125	GBP/HKD	1,000	12.0823 <sup>0</sup>			12.0955 <sup>0</sup>	12.0912 <sup>1</sup>	-0.00429	-0.04
Short	175417126	EUR/CHF	2,100	1.2387 <sup>3</sup>			1.2281 <sup>4</sup>	1.2289 <sup>2</sup>	-0.00078	-0.06

**Account Summary (HKD)**

Collateral Balance	44,374.29
Unrealized P&L	-76.73
Unrealized P&L (%)	-0.17
Net Asset Value	44,297.56
Margin Closeout	12,480.16
Realized P&L	-51,943.89
Margin Used	24,960.32
Margin Available	19,337.24
Margin Percent	18.86
Position Value	234,849.71

**Trade details**

**Current Price**  
-Reflect the real time exchange rate of the currency pair  
-For long positions, this will be displayed as bid price and will become ask price for short positions

**Profit**  
-Current Price +/- Executed Price  
-This profit/loss is unrealized at this moment but will be realized if the open position is closed at current price.

# How to keep track of your trade

## Account Summary

It shows details for the currently selected trade account. If you would like to view the summary of another account, please click Account. Under 'Switch Sub-account', select the account you want to view.

### Collateral Balance

-The funds deposited +/-  
Realized P&L - Withdrawals

### Unrealized P&L (%)

-The unrealized P&L shown as  
a percentage of collateral  
balance

### Margin closeout

-When the NAV reaches this  
level, all positions will be  
liquidated automatically by  
system

### Margin Used

-The amount used to support  
all of the open positions  
-Determined by each open  
position value and its  
leverage ratio

### Margin Percent

-Net Asset Value ÷ Position  
Value X 100

Account Summary (HKD)	
Collateral Balance	44,374.29
Unrealized P&L	-99.80
Unrealized P&L (%)	-0.22
Net Asset Value	44,274.49
Margin Closeout	12,478.72
Realized P&L	-51,943.89
Margin Used	24,957.44
Margin Available	19,317.04
Margin Percent	18.85
Position Value	234,825.49

### Account Summary

-This is the summary of your HKD  
trading account

### Unrealized P&L

-The latest current value of all  
open positions

### Net Asset Value (NAV)

-Collateral balance +/- Unrealized  
P&L  
-The value of the collateral  
account if all positions are closed  
out immediately

### Realized P&L

-Amount of P&L incurred from all  
trading activities to date  
-Not including interest earned or  
paid

### Margin Available

-NAV – Margin used  
-Amount of fund that you can use  
to open a new position or withdraw

### Position Value

-The current valuation of all the  
current open positions

# How to close trade

## Close a single trade

1. Click the **Trades** tab
2. Select the trade you want to close .
3. Click Close.
4. Click Confirm

## Close all open positions of a currency pair (e.g. AUD/HKD)

1. Click the **Positions** tab
2. Follow step 2 – 4 as in 'Close a single trade'

## Close all open positions of a currency (e.g. AUD)

1. Click the **Exposures** tab
2. Follow step 2 – 4 as in 'Close a single trade'

The screenshot shows the HSBC trading platform interface. The 'Trades' tab is selected, displaying a table of open trades. A red box labeled '1' points to the 'Trades' tab, and another red box labeled '2' points to the first trade in the table. The 'Market Order' dialog box is open, showing the 'CLOSE' option selected. A red box labeled '3' points to the 'CLOSE' radio button. At the bottom of the dialog, a red box labeled '4' points to the 'Confirm' button. The dialog also displays the current P&L for the trade: -100.97 HKD / -43.9 PIPS.

TICKET	MARKET	UNITS	STOP L
Long 175417102	AUD/HKD	23,000	7.62085
Long 175417103	USD/JPY	12,323	7.62085

Account Summary (HKD)		AUD/HKD
Collateral Balance	44,718.34	17:38
Unrealized P&L	-145.08	AUD/HKD
Unrealized P&L (%)	-0.32	
Net Asset Value	44,573.26	
Margin Closeout	19,940.31	
Realized P&L	-51,599.63	
Margin Used	39,880.62	
Margin Available	4,692.64	
Margin Percent	16.41	
Position Value	271,542.03	

NZD/HKD		SGD/HKD	
5.80	5.81	5.96	5.97
86 <sup>8</sup>	08 <sup>8</sup>	97 <sup>0</sup>	04 <sup>0</sup>
SELL 22	BUY	SELL 7	BUY
CAD/HKD ▲		HKD/JPY ▼	
7.46	7.46	9.49	10.48
44 <sup>5</sup>	68 <sup>4</sup>	95 <sup>2</sup>	97 <sup>2</sup>
SELL 23.9	BUY	SELL 9,902	BUY
USD/JPY ▼		NZD/USD	
77.	77.	0.75	0.75
11 <sup>0</sup>	14 <sup>6</sup>	21 <sup>1</sup>	25 <sup>5</sup>
SELL 3.6	BUY	SELL 4.4	BUY

# How to close trade

## Partially close a trade (not in full units of the open position)

1. Click in the **Quote Panel** over the currency pair you want to close.
2. Click the **Market Order** tab.
3. If you want to close a long position, click **Sell**. If you want to close a short position, click **Buy**.
4. Verify the currency pair.
5. Type the number of **units** you want to close.
6. Click Confirm

The screenshot shows the HSBC trading platform interface. A 'Market Order - EUR/GBP' dialog box is open. The background shows a 'Quote Panel' with various currency pairs and their bid/ask prices. The 'Market Order' dialog has the following fields and options:

- Market Order** tab selected.
- BUY** button selected (radio button).
- MARKET** dropdown set to EUR/GBP.
- UNITS** input field containing 4,000.
- QUOTE** input field containing 0.85928.
- Price** radio button selected.
- Stop Loss** checkbox checked, with a value of 0.84891.
- Confirm** button highlighted with a red callout.

Below the dialog, a candlestick chart for EUR/GBP is visible, along with a status bar showing the current price and time: Nov 24 '18:32:20, O=0.85915, C=0.85928.

# Others

## How to view the account history

- 1.To view recent transactions, click **Activity**
- 2.To view all earlier transactions, click **Buy/Sell** and then **Full Trades History**

## How to view the leverage ratio

- 1.To view the leverage ratio of the trading account, click **Account**
- 2.Click **Account Details**

Please note that the maximum leverage ratio for the currency pairs that involve HKD is 5:1. For example, if you have a leverage ratio of 20:1 and trade EUR/HKD, you will be only entitled to the leverage ratio of 5:1. If you trade EUR/USD, you will still be entitled to 20:1 leverage ratio. If you have been assigned a leverage ratio lower than 5:1, you will be only entitled to that assigned leverage ratio for trading all currency pairs.

# Others

## How to change the currency pairs in the Quote Panel

1. Click icon 'F' at the right hand corner of the panel
2. Click **QUOTES**
3. Select the currency pairs that you want to remove on the Quote List
4. Click **Remove**
5. Select the currency pairs that you want to add in another list
6. Click **Add**
7. Click Apply and Save

The screenshot shows the HSBC User Preferences dialog box with the 'QUOTES' tab selected. The 'Quote List' on the right contains the following currency pairs: SGD/HKD, EUR/CHF, NZD/HKD, CAD/HKD, NZD/USD, EUR/HKD, EUR/JPY, USD/HKD, CHF/HKD, AUD/HKD, EUR/GBP, GBP/HKD, HKD/JPY, USD/JPY, CAD/JPY, and USD/CAD. The 'All' list on the left contains: AUD/CAD, AUD/CHF, AUD/HKD, AUD/JPY, AUD/NZD, AUD/SGD, AUD/USD, CAD/CHF, CAD/HKD, CAD/JPY, CAD/SGD, CHF/HKD, CHF/JPY, EUR/AUD, EUR/CAD, EUR/CHF, EUR/GBP, EUR/HKD, and EUR/JPY. Red callouts 1-7 indicate the steps: 1. Click 'F' icon in the Quote Panel; 2. Click 'QUOTES' tab; 3. Select 'NZD/USD' in the Quote List; 4. Click '< Remove'; 5. Select 'AUD/USD' in the All list; 6. Click 'Add >'; 7. Click 'Apply'.

**The End**